Team Twelve meeting minutes

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| Location: | Library |
| Date: | 10/10/18 |
| Time: | 10:00 - 10:50 |
| Attendees: | Jake Smith, Joshua Poole, Cole (Peter) Ballam, Ashley Cottrell, Jack McMahon. |

# **Agenda items**

1. Beginning of Sprint 2
2. Review Sprint 1 and reflect
3. Review Sprint 2 plan and make adjustments based off sprint 1 performance
4. Issue tasks to group
5. Goal for Sprint 2

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| **Action items** | **Owner(s)** | **Deadline** | **Status** |
| Set up trello | Cole (Peter) | 11/10/18 | In-progress |
| ID06 Recommended cars | Ashely | 24/10/18 | In-Progress |
| ID07- restrict customer info | Josh | 17/10/18 | In-Progress |
| ID04 – info on car | CS students (Jake0 | 14/10/18 | In-Progress |
| ID11 Graphic Representation | Cole (Peter) | 24/10/18 | In-Progress |
| ID10- Rental History | CS Students | 24/10 | In-Progress |
| ID05- Rental Info | CS student | 24/1018 | In-Progress |

Sprint 1 Reflection

1. Review

* Organisation as a team/group was a bit off
* Task dedication was confusion – didn’t exactly know who was working on what section especially outside the group meeting scenario
* Did implement any task/group collab spaces which may be why the above occurred during sprint 1
* \*\*\*(As a result of this Cole (Peter) set up a trello dashboard and created/added all remaining tasks to it)
* On track for final release, with only a few more stories to complete and a few tweaks to make to the website as a whole

1. Feedback

* Looks good
* Nearly all the main functions have been fulfilled
* Love the overall design of the webpage at the moment
* All features currently implemented are in functioning condition and work – with only a few small things having to be done before the are ‘officially’ ready for release
* The work currently being created is of a pretty high standard
* The team is working well as a team, with everyone trying to create a positive space whether the group is together or not.

Review Sprint 2 Plan and move over Required stories and tasks

* Planning for Sprint 1 was originally miss interpreted and therefore sprint 2 was not planned (We thought we only had to plan sprint 1)
* Because of this we moved stories from Sprint 1 over to sprint 2 as well as any other tasks/stories which weren’t completed in sprint 1.
* Moved ID06: Customer recommended cars over to sprint 2
* ID07: Restrict customer information was moved from sprint 1 to sprint 2
* ID05: Rental information Moved to sprint 2 (tasks missing)
* ID04: Finding information about a car was moved to sprint 2 – this is still a maybe for the team/client at the moment as this can be integrated within other areas (pointless to do it twice)
* ID 10:Car rental history moved to sprint 2
* ID11:Graphical representation of data moved to sprint 2.